

## **ACTION ITEMS FROM 12/5/03 STATION 31 TASK FORCE MEETING**

- The Fire Department will work with Prezant Associates to schedule briefings with all shifts at Station 31, from Dec. 16 onward (when David Chawes is back in town), regarding the draft report of test results on Station 31.
- The Fleets and Facilities Department (FFD) will review the recommendations in Prezant Associates' draft report of test results on Station 31 and specifically will develop a plan for cleaning the rooms in which traces of lead were found.
- On Friday, Dec. 19, Prezant Associates will present the final report of test results on Station 31 to the Task Force. Prezant Associates will present the final report to the Medical Testing Advisory Panel in January 2004.

## **Issues Discussed and Decisions Made**

- The bulk of the meeting centered on Prezant Associates' presentation of the draft report of test results of Station 31.
- Work continues on a computerized database of people who have worked at Station 31 since the station opened in January 1975. Station 31 logs and other data sources are being used to collect this information. Six temporary data entry operators have been hired to compile the data; three Human Resources Division staff are working on the day books in their spare time. Seven years of roll call data have been completed. After all 17 years of roll call data have been transcribed, the operators will concentrate on reconciling the data (roll call data in the day books have been recorded by last name only; staff will have to match the correct first name with each employee). Management Information Systems will gather data from 1992-2003 using the CAD database. Bruce Amer cautioned to watch for "phantom assignments" in the system that served as placeholders for employees who did not actually work at the station. Linda Czeisler assured him she would check this component. The project is on track for completion by Dec.19, 2003.
- Both Maggie McDonald and Paul Atwater spoke with NIOSH physician Dr. Tom Hale. Dr. Hale is aware of the Station 31 web site and told McDonald he will make a determination of where he fits into this process. Atwater explained to Dr. Hale what the firefighters union wants NIOSH to do and said it would like Dr. Hale to come out and talk to study participants.
- FFD will take into account the findings and recommendations of the Prezant Associates test results on Station 31 as part of its overall building management and inventory system. Andrew Lofton noted if we learn things from the Station 31 study that could be applied at other stations, we will. The first step, however, is to take care of Station 31.